# Plum Borough School District

## Discussion Meeting Agenda

Mr. Andrew Drake, Chairperson

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DATE:          January 10, 2012

TIME:          Immediately following the Intergovernmental Meeting

LOCATION:   Board Room at PHS

Public Comments:
Agenda Items

Non-Agenda Items

Agenda Action Items:
1. None

Agenda Discussion Items:
**Strategic Planning**
Development of a flexible 5 year District Operations Plan
1. Academic
   a. Curriculum, Instruction, and Assessment
   b. Continuous Improvement Action Planning
   c. Identify targeted improvement areas
   d. Academic programming and associated structures
      i. RTII, PLCs, Outside Consultants, School-Within-a-School
2. Financial
   a. Develop and implement financial planning and monitoring processes
   b. Increased taxpayer return on educational investments
   c. Reduce non-academic expenses
   d. Locate/develop new revenue sources
   e. Automate business practices
   f. Activity fees

3. Facilities
    a. Physical Plant/Building/Equipment depreciation
        i. Develop and implement a Facilities Management Plan
        ii. Identify and plan for long-term capital investments
    b. Building utilization and renovation
        i. Develop and implement a long term building utilization plan that optimizes existing facilities and assesses new facilities' needs
        ii. Adlai, Holiday Park, and Regency Park
        iii. Redistrict Elementary School sending zones
            1. Maximize transportation routes
4. Support Services
    a. Student Transportation
    b. Custodial
    c. Technology
    d. Develop and implement a plan to optimize budget funding in support areas

**Board and Administration**
1. Improvements to operational efficiency
    a. Assessing the structure of Board Committees
    b. Set dates for 2012 committee meetings
    c. Develop committee charters
2. Reviewing and revising operational policies to eliminate ineffective requirements
3. Develop standards and metrics for Board and Administrative functions

**Management Initiatives**
1. Kelly Services
2. Aramark Management Services

Information Items:
1.    None

Next Meeting:
DATE: TBD
TIME: TBD